

Technical Assistance and Training Needs Assessment Survey

JUNE, 2002

Our State is partnering with our colleagues in Region V to identify areas in which you need assistance to more effectively provide youth services under the Workforce Investment Act (WIA). The purpose of this assessment tool is to identify the topic areas in which state and local youth councils and youth program staff would like additional technical assistance and training. The information gathered will be used in planning the Third Annual Region V Youth Conference which we co-sponsor with the USDOL Region V Employment and Training Administration and in the planning and provision of technical assistance and training to you over the next year.

Please review the topics below and choose the ten which are the most important to you. Then, number those topics from 1 through 10, to indicate your highest (1) and lowest (10) priorities.

Organization and Management:

- _____ Collaborating with Partners to Support Youth Goals including:
 - _____ education systems (primary, secondary and post-secondary)
 - _____ School-to-Work programs
 - _____ faith-based organizations and community-based organizations
 - _____ State-funded programs serving youth, e.g. foster care, juvenile justice, Welfare-To-Work)
- _____ Resource Mapping and Community Audits
- _____ Comprehensive Program design: leveraging resources, co-enrollment, co-participation
- _____ Planning and delivering youth services in rural areas
- _____ How to Find and Access Different Kinds of Funding
- _____ Procurement: RFP strategies, models and approaches
- _____ Collecting and Using Program Data to Improve Operations
- _____ Using the MIS System Reports
- _____ Eligibility systems: documentation, self-certification, dual enrollment, centralized intake
- _____ Serving Youth in One-Stops
- _____ Establishing and Maintaining Effective Youth Councils
- _____ Staff Development Strategies
- _____ Developing Staff Awareness of Youth Cultural Diversity and Needs
- _____ Other:

Youth Development:

- _____ Youth Development Concepts
- _____ Self-sufficiency: individual service strategies including career pathways
- _____ Primer on WIA Youth program requirements
- _____ Individual Assessment and Service Strategy Approaches and Formats
- _____ Goal Setting for Younger Youth
- _____ After-school programs for in-school youth
- _____ credentialing: various approaches for older youth
- _____ Case Management, including shared systems with other partners serving youth
- _____ Transition from Summer-Only to Year-Round Services
- _____ Personal financial management skill training for youth
- _____ Mentoring

- _____ Recruiting and Serving Out-of School Youth
- _____ Leadership Development for Youth
- _____ Coordinating Youth and Adult Services for Older Youth
- _____ Effective Services for Youth Offenders
- _____ Involving Families in the WIA Program
- _____ Youth Involvement on Youth Councils
- _____ Providing Age and Stage Appropriate Services
- _____ Engaging and Retaining Youth
- _____ Providing Supportive Services:
 - _____ child care
 - _____ transportation
 - _____ health (including teen pregnancy/parent services)
- _____ Serving Youth with Disabilities
- _____ Community Service as a Work and Development Tool
- _____ Follow-up
- _____ Other:

Workforce Development:

- _____ Youth program design to:
 - _____ increase retention in high school and graduation rates
 - _____ increase out-of-school youth diploma/GED attainment through adult education, alternative high school degree programs and virtual high schools
- _____ Linking Academic and Occupational Learning (Curriculum Development)
- _____ Connecting with Employers
 - _____ Identifying local and regional employer needs
 - _____ linking job development, job readiness, academic and occupational training
 - _____ career academy , tech-prep and other employer-designed curricula
 - _____ internships, work experience, job shadowing
- _____ Connecting Youth to Postsecondary Education
- _____ Connecting Youth to Apprenticeship
- _____ Connecting Youth to Job Corps
- _____ Other:

Evidence of Success:

- _____ Performance Standards: Development and Measurement
- _____ Providing Effective Long-Term Follow-Up Services
- _____ Communicating Your Success to Stakeholders and the Community
- _____ Other:

Your Name: _____ Phone: _____

Agency Name: _____ State: _____

Your E-Mail Address: _____

**Please complete and return this survey to: Jennifer Biddle, Planning Analyst, Policy & Planning Unit.
Return by fax (317) 233-4793 or my email:
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Your response by July 19, 2002 or sooner is appreciated!